

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief CSE Desk

DATE: 2 August '54

FROM : S/A J. F. Enns

SUBJECT: #40696

03

John Bischoff, Special Contracting Officer, Ltr. 3908 advised that in writing up the contract for the subject this date, it came to his attention that the subject is entering the Agency building to obtain shots, and it was also anticipated that he shall enter Agency bldgs. over a one year period for "induction." It is stated that subject's contract shall be written

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but he wanted to advise the S.D. of this matter  
so that Subject's clearance could be properly policed.  
03 [Frank Hawley], PP/Staff, rpt. 8606 was advised  
that the above had come to our attention & that  
1) Subject's clearance was for use in the U.S. only -  
any contemplated overseas use should be brought to  
the attention of this office; 2) that Subject's presence  
in this or any overt bldg was contrary to Classification  
Service Instructions; 3) that Subject's presence in these  
bldgs on a Visitors pass is highly unsatisfactory &  
Physical Sec. representatives shall be notified of this.  
4) That this office intends to go on record to ST/C regard-  
ing this matter. Hawley stated he is in full